

**ICAR-INDIAN AGRICULTURAL RESEARCH INSTITUTE  
NEW DELHI-110012**

No. TRP-1/2023-RTI(Misc) | 281

Dated: 23-10-2023

To,

*Adm I*  
The chairman  
Coconut Development Board  
P.B.No. 1021, Kera Bhavan,  
SRV Road (near SRV High School),  
Kochi-682 011, Ernakulam Distt.  
Kerala, India.


*30/10/2023*  
Sub: RTI Third Party Audit for the year 2022-23 of Subordinate/attached offices under Department of Agriculture & Farmers Welfare(DAC)-reg

Sir,

This has reference to the letter No. 14-13/2022-RTI Cell(FTS 122090) dated 4-9-2023 of Department of Agril. & Farmers Welfare, GoI on the subject cited above. The Third-Party Audit of suo motu disclosure under Section 4 of the RTI Act, 2005 of your institution has been done and submitted on CIC website.

The Audit report is sent herewith and the soft copy of submitted documents onto the CIC website is also being sent through e-mail for needful.

Yours faithfully



(S.K. Sinha)

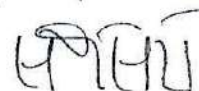
Chief Admn. Officer(Sr. Grade)

**THIRD PARTY AUDIT REPORT FOR THE YEAR 2022-23**  
**OF**  
**COCONUT DEVELOPMENT BOARD, KOCCHI**  
**(UNDER DEPTT. OF AGRIL. & COOPERATION)**

While going through the self-appraisal and the website of the institution, details and easily accessible information about all the activities of the Board including its background, functioning, schemes, field units, rules, regulations, coconut benefits, cultivation, trade etc. has been found. The farmers, students, traders and the general public would be much benefitted with the information. Uploading of List/contents of video/films related to Board's activities in good number is praiseworthy. However, following observation may be kept in mind for future reference in compliance to Section 4 of RTI Act, 2005: -

1. In Self appraisal report form under Remarks Column "Link or path" to access the information may be provided.
2. Procurement/purchase related information as Notice, Work Award letter, Agreement, Rate contract etc may be put on website. Only tender of September, 2023 has been found.
3. Employees gross monthly salary of Oct-2022 has been found, at least gross salary of January and July each year may be put on website.
4. Information related to "Programmes to advance understanding of RTI" has not been found, at least one training programme to be organized or attended annually for stimulation to staff about RTI.
5. Information related to "Budget and Programme" 2018-19 to 2021-22 has been found; information for the year 2022-23 may also be put on website.
6. Details of RTI application and their replies may also be given on website.
7. Information of disciplinary action against staff may be given on website.
8. Audit para and reply may be put on website, if NIL the same may also be given.

The information provided by public authority is enough and satisfactory except the above observations.



(S.K. Sinha)

Chief Admn. Officer (Sr. Grade)  
ICAR-IARI, NEW DELHI